



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SRI SATHYA SAI COLLEGE FOR WOMEN, BHUBANESWAR
Name of the head of the Institution		Dr. Santa Mishra
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06742353253
Mobile no.		9437211371
Registered Email		sathyasaicollege2015@gmail.com
Alternate Email		ssscwbbsr2015@gmail.com
Address		Plot no.1560/7782 & 1975/7783, Jagamara, Gandamunda
City/Town		Bhubaneswar
State/UT		Orissa
Pincode		751030

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Niharika Das</b>
Phone no/Alternate Phone no.	<b>06742353253</b>
Mobile no.	<b>9437517119</b>
Registered Email	<b>iqac@ssscwbsr.org</b>
Alternate Email	<b>sathyasaicollege2015@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://ssscwbsr.org/wp-content/uploads/2022/07/2016-17-AQAR.pdf">https://ssscwbsr.org/wp-content/uploads/2022/07/2016-17-AQAR.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://ssscwbsr.org/wp-content/uploads/2022/07/Academic-Calendar-2017-2018.pdf">https://ssscwbsr.org/wp-content/uploads/2022/07/Academic-Calendar-2017-2018.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.4</b>	<b>2009</b>	<b>25-Feb-2009</b>	<b>24-Feb-2014</b>

<b>6. Date of Establishment of IQAC</b>	<b>18-Aug-2017</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

seminar on Better understanding of Key indicator and matrices for hassle free preparation of AQAR	12-Dec-2017 1	97
Awareness programme on career guidance	19-Jul-2017 1	78
A seminar on Mental health and mental wavelength	11-Oct-2017 1	47
Self defense Programme	22-Feb-2018 30	185
observation of NCC day	29-Nov-2017 1	30
seminar on social issues on Russia	22-Nov-2017 1	45
Orientation programme for freshers	25-Jul-2017 1	160
Introduction of Tailoring on stitching and dress making under certificate course	03-Jul-2017 21	45
Constitution of feedback analysis team	13-Jul-2017 1	5

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
FACULTY	MRP	UGC	2017 730	245000

[View Uploaded File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	<a href="#">View Uploaded File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<p>For Students : Induction programme for freshers conducted. To create a healthy atmosphere at college basing on performance, students are divided in to slow and fast learners. Observation of different days, self defense training, career counselling programme, Environment Awareness programme, NCC Camps, Foundation Day, Interdisciplinary programmes were conducted. Aimed at developing students personality through community services, NSS Unit of Sathya Sai College for women organised various environmental awareness programmes. Seminars Provide intensive exposure to a topic through presentation and discussion by experts Having this idea the Department of Psychology conducted a seminar on Social Issues on Russia by inviting a reputed personality Prof. Irina Pervova.</p>	
<p>For Institution : Opening of Hons subject in economics, political science and history. CCTV cameras are installed.</p>	
<p>For Faculty : Encouraged the faculties to attend refresher and orientation courses. Initiation have been made to encourage the faculties to pursue their M.Phil. and Ph.D. Course. Motivated to participate and present papers in National and International seminars and conferences. Motivated the faculties to publish paper in different journals and also to enroll for Minor and Major Research Project. Interdisciplinary seminars are made.</p>	
<p>Accreditation : Formation of revised IQAC. Regular meetings of IQAC towards quality improvement. Preparation of AQAR and Criterion wise Filling. Feedback were collected from the stake holders.</p>	
<p>Overall Activities : Value based classes were taken, yoga classes were conducted by the trained teachers, skill and career counselling programmes were organised. Cultural sports and academic competitions were held for the students. External Eminent Resource persons were invited to guide the students.</p>	
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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
Plan of Action	Achivements/Outcomes
To prepare Non-negotiable academic calendar at the beginning of Academic year and execute its seriously.	Academic Calendar prepared
To improve Academic excellence in University Examination both traditional and CBCS	Proctors/ Mentors have been guided by the IQAC to assist the students to improve.

To conduct Extension activities through NCC, NSS and YRC	Conducted several activities like Swachh Bharat Abhiyan, Rally, Traffic Awareness etc. throughout the year
To organize meetings with the stakeholders to discuss developmental issues of the college.	Meetings with the parents, Alumni, students, Non-teaching and teaching staff held regularly to discuss developmental issues of the college.
Opening Hon's subject in Economics, Pol.Sc and History	opened the HON's courses in the said subject
To install CCTV Camera	Installed successfully
To conduct self-defense training programme	self-defense training was given to girls to build their confidence for self protection.
To encourage teachers for pursuing their higher Degrees	One faculty from Psychology department awarded D.Litt, One from English and Philosophy got Ph.D
Internal Academic Audit	Completed
Internal Administrative Audit	Completed
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">GOVERNING BODY</td> <td style="text-align: center;">18-Aug-2017</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	GOVERNING BODY	18-Aug-2017
Name of Statutory Body	Meeting Date				
GOVERNING BODY	18-Aug-2017				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				
Date of Visit	25-Feb-2009				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2018				
Date of Submission	04-Jul-2018				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	To provide all vital information regarding admission, examination, holidays time table and different observations days, the college deploys a Management Information System. Online applications are invited SAAMS portal for UG level admission of the students				

in a stipulated time period of time. After application received validation, Selection, Admission is made. Once Admission is over regular classes are taken. Edispatch system which is a part of egovernance of Govt. of Odisha which is adopted for Official communication. Finance automation is facilitated through Public Finance Management System (PFMS). Students Parents are connected through emailing system. Sri Sathya Sai College for Women, Bhubaneswar is developed for getting an overall feedback about the function of institution in Academic/Administrative/ Hostel/Library/Sports. The Library is fully automated, CCTV installed in the college campus especially in different classroom, office, exam Section including the campus for surveillance. The Biometric attendance system is installed in the college for both teaching and nonteaching staff. Our college has various modules of MIS for Administrative, Accounts, Admission, and Sports. The HRMS, Odisha is a digital portal designed for Govt. employees. They can access their salary slips, loans, information of all deductions like GPF. One can download of the pay slip of self. The HRMS plays a vital role in the disbursement of Salary. HRMS provides the complete account of employee service book, leave account, loan account salary account, PAR more on login.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has a well defined planning and implementation process for the effective delivery of curriculum framed by RDW University to which it is affiliated. 1. The three years degree course leading to the bachelor's degree in Arts/ Science (UG Program) under the Choice Based Credit system is adopted by our institution since 2016-17. 2. The CBCS Provides an opportunity for the students to choose courses elective or skill-based course which helps for the holistic development of the student. The course structure provides an evaluation process which comprises of grade system and conventional marks. The system provides flexibility in designing curricular and assigning credit based on the course content and teaching method. 3. The time table committee headed by the principal frames the units of time for academic as well as co-curricular aspects. For effective implementation of curriculum, a meeting is held with all HOD's under the chairmanship of the principal. The principal informed the HOD's

to carry-out the academic duties and also to maintain academic records. The departments strive for effective implementation of curricular delivery through innovative method. 4. Faculty members take utmost care to complete the syllabus on time. They prepare the lesson plan keeping in mind paper-wise units and semester time limits before the commencement of the classes. The lesson plans are verified by the departmental HOD's and then it is submitted to the principal. Students are encouraged to meet faculty for doubt clearing and discussions. There is also the provision of extra classes for the slow learner. Parent-teacher meetings are organized by the college from time to time. So, interaction among students, parents and teachers are well maintained. 5. To ensure successful curriculum coverage faculty members maintained and record the daily progress in the lesson plan and progress register. The lesson plans and progress registers of all the departments are verified by the respective HOD's before they are submitted to the head of the institution for verification every month. 6. The Aim of our institution is to provide the students value based education and self defense training to improve the moral standard of the young minds. Thus, the teaching learning process of the institution is well planned to make it effective, productive and learner centered. 7. A new certificate course on "Tailoring on stitching and dress making" and "Yoga" is introduced with a view to create opportunities for self confidence and self employment.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tailoring on stitching and dress making	NIL	03/07/2017	21	Focus on employability	0
yoga	NIL	01/12/2017	21	Focus on employability	Nil

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	HISTORY, POLITICAL SCIENCE, ECONOMICS	21/06/2017
BSc	MATHEMATICS, BOTANY	21/06/2017
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##### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ENGL, ECON, HIST, POL.SC, ODIA, PSYCH, PHILO, SANS, SOCI, H. SC	15/09/2016
BSc	Physics, Zoology, Botany, Chemistry, Mathematics	15/09/2016

##### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students

113

0

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>SPIRITUAL</b>	10/08/2017	351
<b>Self defense</b>	22/02/2018	175
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## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>BA</b>	<b>PSYCHOLOGY</b>	16
<b>BA</b>	<b>PHILOSOPHY</b>	16
<b>BSc</b>	<b>ZOOLOGY</b>	16
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**1.4 – Feedback System**

## 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

## Feedback Obtained

An effort was made to receive feedback from the students, teachers and alumni of the college to achieve excellence in the teaching and learning process. Yes, formal feed backs were collected from different stakeholders. Feedbacks collected covered various aspects of quality related Institutional process including the usefulness of the course curriculum, updating of syllabus and quality of teaching methodology adopted by teachers, completion of courses in time and proper evaluation. The students feedbacks were collected from the students of all the the honors departments. Almost all students had given their satisfaction over the different criterion of the feedback survey. Similarly feedback were also obtained from the alumni on various aspects of institutional growth, vision, mission creation of learning center environment conducive to quality education and above all the social responsibility of the institution. The Alumni had shown their satisfaction over administrative efficiency of social responsibility as well as success rate of outgoing students. Alumni had responded that the overall growth including the psychological well being, social obligation of all students lies in the system of the college. Feedbacks were also collected from parents too. The respondents were highly appreciative and responded vigorously that the overall impression on the college was potentially excellent. Majority parents agree that the college has a satisfactory system of monitoring student progress and that it succeeds in providing value based education. In addition , half of the parents have also reported a significant development of their ward's overall personality since joining the college. All the stake holders have shown their dissatisfaction on



canteen facilities, toilets, play ground. Action Taken - More seminars, workshops exposure visits were conducted by the respective departments. History, Pol. Sc., Eco., Math and Botany Hons opened.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	BOTANY, MATHEMATICS, CHEMISTRY, PHYSICS, ZOOLOGY	64	263	61
BA	ECONOMICS, ENGLISH, HISTORY, HOME SCIENCE, ODIA, PHILOSOPHY, PSYCHOLOGY, POL. SC., SANSKRIT, SOCIOLOGY.	128	426	125

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	484	0	40	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
40	20	6	3	0	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of Sathya Sai College has been introduced for establishing a rapport between stake holders and teachers and also continuously monitor, council and guide in educational as well as personal matters to lead successful lives. The institute has an integrated mentoring system where the faculty acts as a link between students and the institution. At the time of admission every mentor prepares a list of students assigned to her with details of name, class, roll number, contact number and parents details. Commencement of the mentoring system, a meeting was convened by the principal with the proctorial committee. The HODs distribute

the proctorial format to all faculty members of their respective departments and collected the information relating to the student's personal as well as curricular details. In addition, tutorial class and student faculty committee (SFC) meetings are important to facilitate one-to-one interaction between mentor-mentee. In the tutorial classes, the teachers meet smaller groups of students to help them in resolving their - • curricular • personal • academics • career counselling • psychosocial support etc. In these classes students can discuss their academic and discipline related problems without any hesitation. In the beginning of academic session each student allotted a mentor to look after her all-round academic development keeping in mind the progression to higher education and placement opportunities. Mentors discuss with parents for giving more attention to their wards while at home. The mentoring committee takes special care for physically challenged students too. Mentors help the students to know about: • university exam pattern • compulsory attendance of 75 in each paper. • helps how much to write to 10 marks and 5 marks questions and • time management in the examination hall. Hence, our mentoring system acts as a mechanism to improve bond between students and teachers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
484	40	1:12

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	32	2	9	13

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Santa Misra	Associate Professor	D.Litt.
2018	Dr. Swapna Mallick	Lecturer	Ph.D.
2017	Dr. Mrunmayee Ratha	Lecturer	Ph.D.

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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	2018	03/04/2018	18/06/2018
BSc	BSC	2018	03/04/2018	18/06/2018

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college maintains a transparent method of assessment. This is maintained uniformly throughout the college. - The institute follows all the evaluation reforms prescribed by the university. - Since CBCS system has been introduced from 2016, Presently at the UG level, two types of systems (CBCS and Non-CBCS)

are running in this college. In the old system (Non-CBCS), the students have to appear in the university examinations as part-I examination at the end of 1st year, part-II examinations at the end of 2nd year and part-III examination at the end of 3rd year of final year. Mid term Examinations are conducted by the college. - Regular class tests are organized department wise. The Principal, IQAC through the academic committee of the college monitors the effective implementation of the schedules. - Final exams and assignments are there to enhance the learning outcome. Those are conducted as per a scheduled time-table which is declared in advance so that they can prepare well. Assignments are mostly in the written form. - The college also has practice of assessing students by conducting quiz. The college ensures transparency and frequency in this way.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institute prepares its own academic calendar for various programmes which follow the timeline/ guidelines and academic schedule of Rama Devi Women's University. As a norm Academic Calendar is prepared in the beginning of the academic year in consultation with the H.O.Ds of the College. The academic calendar was prepared and followed for conduct of examination and other activities co curricular activities. The Academic calendar is displayed in the College Notice Board and also shared with the Heads of Department to ensure proper execution. Considering the academic calendar, each department functions according to the teaching plan prepared at the department level. Utmost initiatives are taken to follow the calendar and to undertake the scheduled events in the stipulated time. The examination of all three years was conducted by the College on behalf of Rama Devi Women's University. Conduct of examinations included paper setting at University level for all three years and assessment, moderation and declaration of results for 1st year and 2nd year at College level. Examination committee gives a clear picture to the students about the method followed in assessing which reduces student concerns. If the students have any concerns they can approach the examination committee who will guide them down the right path to find the solution or clarification to their problems.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ssscwbbsr.org/wp-content/uploads/2022/07/PSO-PO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	BA	119	77	64.7
UG	BSc	B.Sc	62	56	90.3
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ssscwbbsr.org/wp-content/uploads/2022/07/SSS-2017-18.pdf>

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2	UGC	245000	147000

[View Uploaded File](#)**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Harmony between science and religion	Psychology	16/02/2018
Mental health and mental wavelength	Psychology	11/10/2017
Social issues on Russisa	Psychology	22/11/2017
Sanskrit Diwas	Sanskrit	12/08/2017
Kalidasasya Abhigyana sankutalam	Sanskrit	20/09/2017
Role of Human values in society by Gitashree Mohanty	Sociology	16/03/2018
Fakir Mohan Nka Sahitya re Samaj Chitra	Odia	11/10/2017
Manoj Das Nka Galpa	Odia	07/02/2018
Transgenic crops with improved quality traits	Botany	08/08/2017
Domestic violence on women in Indian society	Political Science	20/09/2017
Bioremediation	Botany	20/11/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
D.Lit	Dr. Santa Misra	Berhampur University	09/09/2017	Teacher
Ph.D.	Dr. Mrunmayee Rath	Utkal University	01/08/2017	Teacher
Ph.D.	Dr. Swapna Mallick	Utkal University	16/01/2018	Teacher

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	0	NIL	NIL	Nil

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
4	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	PSYCHOLOGY	1	Nil
International	PSYCHOLOGY	2	Nil
International	ZOOLOGY	1	Nil
International	HINDI	2	Nil
National	ECONOMICS	3	Nil
International	PHILOSOPHY	1	Nil

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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
PSYCHOLOGY	1

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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Phenotypic and genetic parameters for body traits in the giant fresh water prawn <i>Macrobrachium rosenbergi</i> in India	DR. Swagatika Mohanty	Aqua culture research 2017, issue-48, (12) ISSN No- 1365-2109	2017	0	Nil	0

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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Phenotypic and genetic parameters for body traits in the giant fresh water prawn <i>Macrobrachium rosenbergii</i> in India	DR. Swagatika Mohanty	Aqua culture research 2017, issue-48, (12) ISSN No-1365-2109	2017	Null	0	0

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	0	0	0

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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Students Participation in Mass Discussion by Geetanjali Charitable trust	NSS	1	7
Elocution Competition by NALCO	NSS	1	4
Swachha Bharat Summer internship Programme	NSS	5	50
Attending Janamancha at DD channel with General Sindhu	NCC	1	5

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#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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All round Development	Purnima 2017	Gitanjali Charitable Trust	3
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACHH BHARAT SUMMER INTERNSHIP PROGRAMME	NSS, SSSCW	CLEANING	5	50
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Field Trip	Exposure visit	Zoological Park, Nandankanan	13/12/2017	13/12/2017	13
FIELD TRIP	Specimen Collection	Chilika	23/12/2017	23/12/2017	11
FIELD TRIP	Project Work	Mission Asra	23/11/2017	23/11/2017	32
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Creative Mahila Sangha, Bhubaneswar	07/08/2017	women empowerment	48
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6336875	921467

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
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### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SMILE	Fully	6.0.1	2009

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12730	265900	283	66067	13013	331967
Reference Books	2000	9536100	68	33500	2068	9569600
Journals	18	2880	4	880	22	3760
Others (specify)	1180	0	60	0	1240	0
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#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
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### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	14	1	0	1	9	4	1	100	0
Added	1	0	0	0	1	0	0	100	0
Total	15	1	0	1	10	4	1	200	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)



100 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
696332	565984	5640543	355483

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of physical Facilities of the College has been given maximum priority. The College prepares a tentative budget for the session. It also follows proper procedure and policies for maintain and utilizing the academic, physical and support facilities. Maintenances like renovation of hostel rooms, electrical repairing work, purchase of furniture, renovation of hostel college lavatories, coloring of the main building etc. are done from the college development fund (CDF) with the approval of the President Governing Body College Construction Committee. Academic: Renovation of laboratories and classrooms are done through college development fund. The institution has its laboratories with adequate equipment to cater the needs of the student of Science Department as well as Social Science Departments having practical components. Lab-in-charge along with HOD look after the day to day maintenance activity. Support Facilities : - Support facilities involve library, play ground, laboratories, computer lab, hostel, canteen, cycle stand, SAMS Lab and 24X7 security system. -The laboratories are well-equipped and used by students. These are upgraded time to time with the supervision of concerned HOD. - The library is fully automated. It is headed by librarian, library attendant and bearer, who manage the day to day issues system. Each year books are purchased for each department as per the requirement. - Sports wing is headed by Coordinator and its members and PET is maintaining the sports infrastructure. The institution has its own playground and the PET looks after it. Every year annual sports meet is conducted. This play ground can also be used by near by schools and organizations for conducting sports events. -The computer lab headed by faculty, Department of Information Technology contains 12 computers. The maintenance of computers, internet facilities are taken upon by maintenance cell. -The website of the college is maintained by Prof. In-charge website, along with Victor technology support team.

<https://ssscwbbsr.org/wp-content/uploads/2022/07/4.4.2.-2017-18.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid, Student Achievement Aid	11	15738

<b>Financial Support from Other Sources</b>			
a) National	NIL	0	0
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Spiritual Education	10/08/1981	312	Faculty Members in collaboration with Sathya Sai Samiti org.
Self Defence	22/02/2018	154	Self defence Trainer- Manasi Behera Biswadarshini Supakar Sunanda patra Rojalin Jena Rashmita Mallick
Remedial Coaching	02/09/2019	38	Faculty Members
Meditation	11/11/2019	312	Faculty Members
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Counselling	95	37	12	6
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
13	13	15

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	Nil	3	102	7
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	6	SSSCW	Physics and Psychology	KIIT University, Nagarjuna University, GIFT, UU	PG, Bed, MBA,
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
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### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ESSAY AND DEBATE	COLLEGE	52
MUSIC, DANCE	College level	19
SPIRITUAL QUIZ, SLOKA CHANTING	College level	15
MEHENDI, JHOTI, FLOWER DECORATION	College Level	24
COOKING	College Level	9
WEALTH OUT OF WASTE	College Level	7
ONE ART PLAY	College Level	9
DRAMA, CHORUS SONG, CLASSICAL DANCE	College Level	29
VIGILANCE WEEK (DEBATE, ESSAY)	SYNDICATE BANK	14
SPORTS	College Level	66
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Purnima Award	National	Nil	1	Nil	LaxmiPriya Mahapatra
2017	Purnima Award	National	Nil	1	Nil	Swagatika Panda

2017	Purnima Award	National	Nil	1	Nil	Ankita Pattanaik
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The IQAC in our institution is an administrative Body, responsible for all quality matters. There is a provision of students representations in the formation of IQAC. The Student Representative Committee plays an important role by actively participating and providing suggestions for overall improvement of the academic ambiance and to build the culture of excellence. The institution selected student representatives from different class on the basis of their marks for the formation of student representative committee (SRC). The students securing the highest mark with Co-curricular activities will be the secretary and the representatives will be treated as the member of the committee. These representatives act as a bridge between principal and the students. The student representatives put the grievances of the student's (if any) before the principal and the principal resolves the problem through convenor of respective committee. The committee meeting discusses and resolves various issues relating to student's need. The representative of the committee encourages and promotes various sports and cultural activities, to involve in YRC NSS activities too. They take initiatives in organizing events as varied and diverse as Jhota competitions, chanting of Sanskrit Shlokas, Rangoli, Mehendi competitions within the college and inter college functions. Students also take active part in conducting Teachers Day, Matru-pitru Divas, welcome and farewell functions and also take on the task of maintaining discipline on the campus. Students also show lot of support in innovative practices and best practices that include participation in activities related to gender consciousness, gender equity, spoken English course. NCC is one of the active units in our college that enhances the social and interpersonal skills of the students. They attend many camps and participate in Rajya stariya Cycle Rally, Independence Day, Republic Day. Our college also takes pride in engaging the students in value added courses that help in creating a socially, responsible citizen. Students also work as conscious citizens by promoting environmental awareness through preparation of projects on environmental related activities. Students avail of the opportunity of developing the soft skills that enhance their employability and make them more confident.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

382

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet was organized on dated 5th July 2017 more than 60 students participated in the meet. A plantation programme by the Alumni and college students was conducted in the campus. Around 60 saplings were planted throughout the college campus. A cultural programme was presented by Alumni on that day. All the Alumni were invited to share their experiences and give feed

back to the institute for quality improvement.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Sri Sathya Sai College for Women, Bhubaneswar has adopted a decentralized and participative style of functioning under which day to day governance is administered through committee based decisions. The success of an Institution is the result of the efforts of all who work towards attaining the vision of the Institution. Practice of decentralization is having own significance in the management. Right from the president of the management committee to the staff and students, all the stakeholders have a role to play in building of the college. The leadership of SSSCW, BBSR through periodical review meeting of various committees constituted for bringing improvement in the governance of the college. The recommendations and reports of the internal committees were subsequently considered and monitored by the college Authority bodies. The college follows all the norms laid down by Govt. of Odisha and R.D.W.U.- Management committee takes care of infrastructure facilities which fulfill the quality and the required needs of the higher education bodies to reach the set goals of the Institution. College Governing Body takes care of financial management and the implementation of facilities for the Institution. It guides and articulates the available resources and provides free hand to the head of the Institution to carry out different activities. Parents-teacher committee is available in college taking care of students from 1st year of students admission. The general financial rules have been adopted and successfully implemented. Accounts of the Institution are audited regularly by the office of the comptroller and Auditor General. The Institution enhance the quality at various levels :-Management, college development committee, Principal, IQAC committee, NAAC committee, various committee administrative and non teaching staff, NSS, all the stakeholders involve in decentralization and participative management all are working together for efficient functioning of the Institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The Library is fully Automated. The hostel, community, canteen, classroom, laboratory, Lavatory, generator, public addressing system etc. are available in the college. i. Every year Text and Reference books are purchased for Library and seminar library for every department. ii. Journals, competitive magazines and newspapers necessary for students are available. iii. Reading room. iv. Fire Extinguishers v. CCTV
Human Resource Management	High focus on research, overall employee wellness and healthy environment was built. Overall satisfaction among employees is

indicative of fairly good practices. The college has adopted various method to evaluate the performance of the faculty. The function of various bodies take important decision on finance, construction, renovation, maintenance etc. The service rules, procedures, recruitment and promotions are as per the eligibility criteria by the UGC and Higher Education. Students are motivated to enrich themselves through interactive teaching learning process.

Industry Interaction / Collaboration

Different organizations in various sectors were invited by the Career Counselling Cell of the college for employability of the students.

Admission of Students

Admission process in the college are carried out by the E-Admission under SAMS (Students' Academic Management System).

Curriculum Development

Our College has been following curriculum which is prepared by Rama Devi Womens University. Since the institution is affiliated to RDW University, it doesn't have a strategy of its own. However the faculty members play an indirect role in their capacities as member of Board of studies of Rama Devi University to suggest and amend the syllabus in their respective board meetings. The institution focuses on developing new paradigms and inculcating national values for holistic development of the students. Academic activities are conducted as per the CBCS syllabus introduced this year by RDW University. The teaching, learning and evaluation schedules are strictly as per the Academic calendar prepared by the prospectus committee and the IQAC. Time table committee designs Time table for U.G. as per the University norms. The institute has well qualified, dedicated and experienced faculty. The traditional classroom teaching is supplemented by regular test, group discussion, projects, seminars. The institute promote reward and felicitate meritorious students. This institute provides proctor to each and every student to deal with their curricular and co-curricular activities that means the entire approach is student centric. For well planned curriculum delivery, lesson plans are prepared by every faculty member before commencement of

semester. As per the Lesson plan the contents are delivered to the students and it is monitored by the head of the departments. Internal tests are conducted to evaluate the performance of students. Besides this Value Added Courses like spiritual and yoga and certificate courses are introduced for enhancing their skill.

Teaching and Learning

1. The students are given freedom of choosing inter disciplinary subjects under elective courses and skill enhancement course. 2. A special feature of the college is holding of the spiritual education classes once a week. The aim of these classes is to develop moral and spiritual values of students. 3. The college starts with prayer. Participation of the students, teacher and other staff members in the college prayer is compulsory. 4. The traditional classroom teaching is supplemented by regular class, group discussion, projects, seminar etc. 5. The institute organizes induction programmes for freshers both at college level and department level. 6. The teaching and learning schedules are strictly as per the academic calender notified by the R.D. University.the institute promote reward and facilitated meritorious students and provides mentors to each and every mentee. Mentor provides extra time for slow learners. 7. Proctors take proctorial classes.

Examination and Evaluation

1. The CBCS pattern of examination is introduced since 2016-17. 2. The candidate of bachelor of Arts and Science shall be required to appear at all six semester examination. Each semester ordinarily comprises of 15 to 18 teaching weeks with a minimum of 90 teaching days. 3. Each semester consists of two types of examination. Mid- semester Examination and End semester Examination. 4. Each Mid semester examinations question papers are prepared by respective departments and then evaluated. 5. The Mid semester marks uploaded through a link which is provided by the university. 6. The process related to the conduct of examination, declaration of result are controlled and monitored by the examination committee of the institute together with the faculty members. 7.



Centralized conduct of internal and end semester examination like seating and invigilation for internal class tests and end semester examination are organized at the institute area. 8. Different types of practice questions with answers distributed by faculty members before each semester examination. 9. Faculty members are actively engaged in central evaluation process.

**Research and Development**

The college motivates the faculties to participate in seminars, conferences, refresher and orientation programmes at State and National and International level. The college also supports its faculty for applying and submitting minor and major research project. They are provided with various facilities such as free internet access, augmentation of the laboratory and library facilities etc. by the college. It encourages its staff to engage in interdisciplinary and interdepartmental research activities. Teachers are encouraged to acquire higher qualification like Ph.D., D.Litt. and to participate and present their paper in National and International conferences for which they are given DL. Currently the college has twelve Ph.D. degree holders and one faculty is pursuing her Ph.D. and one for D.Litt.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
<p><b>Student Admission and Support</b></p>	<p>Student admission in this college is made through SAMS, a government portal. The selection procedure is being done by following guidelines as mentioned in govt. portal. While selecting the students to 3 1st year Degree course, due weightage has been given to Cast (SC/ST), NCC, Rovers, Sports. Various scholarships, declaration of results, issue of admit card and migration certificate of students are all done through online mode.</p>
<p><b>Examination</b></p>	<p>Examinations are done as per the guidelines stipulated by Rama Devi Women's University. Presently at the UG level, two types of systems (CBCS and Non-CBCS) are running in this college. In the old system (Non-CBCS), the students have to appear in the university examinations as part-I</p>



examination at the end of 1st year, part-II examinations at the end of 2nd year and part-III examination at the end of 3rd year of final year. Mid term Examinations are conducted by the college. - Regular class tests are organized department wise. The Principal through the academic committee of the college monitors the effective implementation of the schedules. - Final exams and assignments are there to enhance the learning outcome. Those are conducted as per a scheduled time-table which is declared in advance so that students can prepare well. Assignments are mostly in the written form. - Besides the college also has practice of assessing students by :- - Seminar presentation organized by each department. Students present their paper in groups. - Monthly test conducted after completion of every unit. - Assignments are given. .- Quiz test are conducted.

Planning and Development

In this academic year our college plans and makes developmental strategies as per the guidelines and regulation provided by the Department of Higher Education, Govt. of Odisha. Apart from this the college has under taken number of developmental works by utilizing college development fund. Planning and development has been done on infrastructure both physical and academic areas. All notices and vital information is regularly updated on the college website. The prospectus committee along with the IQAC prepares the Academic calendar which is put online in the website regularly for information and implementation.

Administration

The College has an elaborate and comprehensive Management information system. The progression of students as well as Teaching and non-teaching staff is monitored and is facilitated by regular updates. The information of each department is forwarded through the head of the department including the yearly progress report, leaves of all kind. Accounts and audit systems too are regulated through the MIS which helps in maintaining and updating salaries of teachers and staff, maintaining financial records and data, generating salary slips and TDS

statements etc. Self-appraisal forms, payroll are also maintained by the head of the college.

**Finance and Accounts**

The salary of teaching and nonteaching staff, reimbursement of arrears and all financial transactions are done through e-governance on PFMS, HRMS portal. Even the scholarships to the students are paid online in their respective bank accounts. All accounts of the college are being audited by local fund audit, Govt. of Odisha in every end of financial year.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. Santa Misra	Nill	Nill	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nill	SAMS Training	05/07/2017	05/07/2017	Nill	2
2017	Nill	CAPA Training	18/08/2017	18/08/2017	Nill	2
2018	Use of internet and creation of Data Base	Nill	02/02/2018	02/02/2018	18	6

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nill	0	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS, EPF, GPF, Maternity Leave, Paternity Leave, Medical Leave	GIS, EPF, GPF, Maternity Leave, Paternity Leave, Medical Leave	SCHOLARSHIP, CASH PRIZES, FOR SCORING HIGHEST MARKS IN UNIVERSITY EXAMS, Annual Prize Distribution, All Rounder Trophy

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Auditing is an important part of the functioning of college. All the expenses made by the college and by its different units were audited by the local fund Audit, Govt. of Odisha in every end of the financial year regularly. The Audit report is uploaded by a chartered firm.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
philanthropies	10050	0
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6.4.3 – Total corpus fund generated

1421432
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	NIL
Administrative	No	NIL	Yes	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher Meetings were organized at least twice a year with the main objective to create a common platform where parents and teachers come together to discuss students performance and device ways to enrich their learning experience. Parents mostly extend their supportive hands Suggestions regarding academic and administrative reforms Heartily welcomed and implemented.

6.5.3 – Development programmes for support staff (at least three)

SAMS training programme, for the smooth conduct of admission process. Awareness Training Programmes on spiritual and ethical values are organized.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Initiation for opening of Hons Subject in Math, History, Political Science,

Economics. 2) Certificate Course on Tailoring on stitching and dress making and Yoga have been introduced. 3) Internal academic audit was conducted. 4) Internal Administrative Audit was conducted. 5) Faculties are encouraged for pursuing their Higher Degrees in M.Phil/Ph.D./D.Litt.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Awareness Programme	22/06/2017	22/06/2017	18/08/2018	78
2018	Orientation Programme	22/06/2017	22/06/2017	18/08/2018	160
2017	A seminar on Mental health and mental wavelength	11/10/2017	11/10/2017	11/10/2017	47
2017	seminar on social issues on Russia	22/11/2017	22/11/2017	22/11/2017	45
2017	Certificate Course on Tailoring Tailoring on stitching and dress making	03/07/2017	03/07/2017	24/07/2017	21

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
"Role of Women in Nation Building"	03/07/2018	03/07/2018	58	Nil
"Economic empowerment of Women"	04/08/2018	04/08/2018	22	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

This year special instruction has been given by the authority to the students and staff to switch on the power only when required. LED lights have been installed in various departments, hostel and the campus for less consumption of electricity. CFL bulbs are used in various places.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	15/08/2017	1	Awareness programme on road safety	Awareness on rules	40
2018	1	1	23/11/2017	1	"Narayan Seva"-prasad sevan with nearby slum children	Spiritual activity	70
2018	1	1	10/08/2017	1	Plantation of trees adjoining college boundary	Environment consciousness	20

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Importance of sincerity by Durgesh Nandini	17/08/2017	Sincerity is important to keep a man bound to his goal. It takes different forms and get converted into perseverance, patience, hard work. It prepares the mind for other

virtue. It wins the heart of others and enables a person to become wise. This is a first friend of integrity, truthfulness, simplicity, honesty and purity.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of International Yoga Day	21/06/2017	21/06/2017	50
Celebration of Rakhsa Bandhan	07/08/2017	07/08/2017	60
Pitru-Matru Pujan	14/02/2018	14/02/2018	60
Vigilance Awareness Day	18/10/2018	18/10/2018	35
Celebration of birthday of Sri. Sathya Sai Baba	23/11/2018	23/11/2018	70
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plantation of trees. 2) Plastic free environment. 3) Use of LED bulbs. 4) Restriction on heavy vehicles. 5) Rain Water Harvesting. 6) Restriction on unnecessary use of electricity and water consumption. 7) Avoidance of Land pollution.

## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practice -1 Title of Practices - Educare Spiritual Value based classes** were taken every week for the students allround development by our staff. our college focuses on the Integral development of the students, its priority and vision is to assist generations of students acquire self-knowledge (Atma vidya) and self-Confident (atma vishwas) so as to cultivate, Self-Sacrifice (Atma Tyaga) and earn self-realization (atmanubhuti) thereby moulding them in to better Citizen of India Objectives To mould all-round holistic individuals Professionally Sound, socially responsible and spiritually aware, who embody noble values and right attitude through Spiritual value System, that caters to the physical, Intellectual, emotional, Psychological and spiritual dimensions of the human personality. In the present Scenario, Students are infected with anxiety, perplexity, discontent, thus losing the status of temple learning, where supposed to be set in to self-reliant, contended and enterprising heroes.

**Evidence of Success-** Many attempts have been made by various institution to bring about holistic development among the students without being catering them in to value base education. It is forgotten that it is only through the value-based education having mural spiritual content can bring about change in the educational system. In this regard our revered founder Bhagwan Sri Sathya Sai Baba had for seen. This need for value-based education program and had insisted on complimenting the same in to a formal educational system named as 'Edu care'. He observed that education must have two aspects - The secular worldly education and the value based spiritual education. Secular worldly education brings the latent knowledge pertaining to the physical world, where as

spiritual knowledge is essentials for a balanced happy and meaningful life. As it brings out the inherent divinity in men. Thus, being the follower of Bhagwan Sri Sathya Sai Baba, our college has introduced his knowledge at the college level for all the students. • Every week one period has been allotted to value based spiritual class for every classes. • Classes were taken by the staff of the college on each respective day. • Study circles were arranged by the eminent personalities of different spiritual organisations to inspire and enlighten the students. • Motivational speakers were invited to deliver talk on stress management. • All the above programmes were conducted. • Empower the students to handle any situation at any stage in their life. • To lead a stress-free life. • To explore the latest potentiality of the students. • To establish their thinking process in the right direction to have control over their emotions. • For 'Trikanan suddhi' that is the proper co-ordination of thought, wondered. • For character building, an inward awakening befitted for integrated development. • To possess a better mental as well as physical health condition and disease-free life. Problems Encountered More subject on value based education to be encouraged at the institution level. Best Practice -2

**Interactive Learning Practice** Interactive learning encourages independent study through the use of computers technology and electronic media. New mobile technology has done wonder for interactive learning. It is a pedagogical approach that incorporates social networking and urban computing into course design and delivery. It has evolved out of the hyper growth in the use of digital technology and virtual communication, participated by students. Interactive learning is a hands on real life approach to education founded upon building student engagement through guided social interaction. This teaching is a means of instructing whereby the teachers actively involve the students in their learning process by way of regular teaches students interaction. In this process students actively get involved in the teaching without engaging themselves in any other activity on goes in the class room. Aims and objectives of the practice: 1. Interactive learning involves adaptability cost savings and fun 2. It develops analytical reasoning and decision making. 3. It involves more collaboration and team work than traditional methods. 4. It aims at engaging students through interactive activities, discussions, feed back, and enhanced technologies resulted in improved academic performance compared to traditional lectures, lessons on readings. 5. It promotes team work, gives students the opportunity to work on group decisions making, develop relationship, skills and resolve conflict peacefully. 6. Interactive social and emotional learning helps students internalize the skills. They will carry with them through they will in turn develop strong character that will give life them resiliency they need to live happy and healthy lives.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ssscwbbsr.org/wp-content/uploads/2022/07/Two-best-practices-of-2017-18-final.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college with a brilliant history of 36 years has created a niche for itself as a pioneer in women's education in the state capital of Odisha. Sri Sathya Sai College features among the top women's institution of the twin cities. An evidence of our distinctiveness is in providing quality education that looks beyond academic accomplishments to nature academic excellence with life skills for their personal fulfillment and professional success. • Value-based education being its priority, Sathya Sai Women's College has gained a wide reputation among parents and academia as the most trusted name for



integrated/holistic development of students. • The thrust area of building transformative multi faceted learning at Sathya Sai Women's College is primarily embedded in its vision of creating a distinctive environment of educational excellence with human values and social responsibilities "through a plethora of beyond the curriculum activities" for promoting knowledge that is blended with right skills , attitude and values for lifelong success and wholesome living. • Academic activities inculcate enthusiasm among students to go beyond the curriculum to develop innovative ideas, team building and leadership skills. • Since its inception the institution has been dedicatedly working for the poor students through skill development courses. • Social responsibility, gender sensitization, valuable and environmental consciousness is imbibed through several programmes conducted by NSS,YRC • The college campus is ever vibrant with celebrations like Independence Day, Women's Day, National Youth Day, International Yoga Day, Guru Purnima , Foundation Day ,Ganesh Chaturthi, Annual Cultural Athletic Meet, Sathya Sai Baba's Birthday, Basant Panchami etc. • It caters to the educational expression of majority of Ist Generation students residing in slums. • The institution lays priority on value based education and believes that it is vital for individual success as well as for society. Hence we give our students 'learning experience beyond the classroom' where campus is vibrant with opportunities to nurture talent build competencies and confidences among students to face challenges in the context of a rapidly changing scenario.

Provide the weblink of the institution

<https://ssscwbbsr.org/wp-content/uploads/2022/07/Institutional-distinctiveness-2017-18.docx.pdf>

### **8.Future Plans of Actions for Next Academic Year**

1. Preparation of Academic Calendar for the session 2018-19. 2. Induction cum Orientation Program for 1st year students. 3. Collection of feedbacks from Student, Parents, Teachers and Alumni. 4.Enhancing the quality of teaching-learning and evaluation. 5. To conduct more certificate course. 6. Academic Audit, Green Audit, Administrative Audit, Environmental Audit are to be conducted. 7. Organization of seminars, workshops by the IQAC to promote the quality improvement strategies in curricular and extra-curricular activities. 8.Skill and career counselling training program to be organized. 9. To Organize inter-college sports meet. 10. Pursuing for an Auditorium. 11.Upgradation of library. 12.Organizing students and faculty exchange program with reputed institution. 13. MOU to be signed with renowned organizations.