



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SRI SATHYA SAI COLLEGE FOR WOMEN
Name of the head of the Institution	Dr. MANASI KUMARI BASTIA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06742353253
Mobile no.	9861008295
Registered Email	sathyasaicollege2015@gmail.com
Alternate Email	manasikumaribastia@gmail.com
Address	Plot no.1560/7782 & 1975/7783, JAGAMARA, GANDAMUNDA
City/Town	BHUBANESWAR
State/UT	Orissa
Pincode	751030

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. PRASANT KUMAR PRADHAN
Phone no/Alternate Phone no.	06742353253
Mobile no.	9437302574
Registered Email	iqac@ssscwbsr.org
Alternate Email	sathyasaicollege2015@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://ssscwbsr.org/wp-content/uploads/2022/07/2018-19-AQAR.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ssscwbsr.org/wp-content/uploads/2022/08/academic-calendar-19-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.47	2009	08-Mar-2009	07-Mar-2014

6. Date of Establishment of IQAC	22-Sep-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
CERTIFICATE COURSE ON	11-Jul-2019	32

FLORICULTURE	21	
CERTIFICATE COURSE ON MICROSOFT OFFICE	19-Aug-2019 21	57
A SEMINAR ON 'PROF. RADHANATH RATH - THE MAN AND IMAGE'	11-Nov-2019 1	45
A WORKSHOP ON GENDER SENSITIZATION	24-Dec-2019 2	98
A WORKSHOP ON HOW TO CRACK CIVIL SERVICE EXAMINATION	15-Jan-2020 1	95
A SEMINAR ON 'COGNITIVE TRAINING FOR READING DISABILITY'	18-Feb-2020 1	100
EXTRA MURAL TALK ON RELIEVING STRESS ON THROUGH HUMOUR	02-Mar-2020 1	93
SELF DEFENSE PROGRAMME	13-Mar-2020 32	382

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
FACULTY	MRP	UGC	2019 730	245000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

For Students : To make the students aware of rules and regulations of the institution, an induction programme conducted for freshers. Remedial classes for slow learners. Seminars, workshops and field visits organized by different departments. The Department of Psychology along with the IQAC organized a seminar on COGNITIVE TRAINING FOR READING DISABILITY by inviting an internationally recognised expert and an Indo Canadian Psychologist Prof. Jagannath Prasad Das. Observation of different days, self defense training, career counselling programme, Environment Awareness programme, Foundation Day, Interdisciplinary programmes, Bank Nationalization Day were conducted. Training and mock test for online examination. Certificate course on Floriculture and Microsoft office introduced.

For Institution : Smart Classroom constructed. New furniture for students, office, departments purchased. New equipments purchased for the smooth conduction of the classes. Renovation of all science laboratories. To develop skills such as critical thinking, problem solving, collaborative skills, innovation, digital literacy, and adaptability, innovative teaching learning practices like Online teaching, more use of ICT tools etc. have been introduced.

For Faculty : Encouraged the faculties to attend refresher and orientation courses, webinar and FDP. Initiation have been made to encourage the faculties to pursue their M.Phil. and Ph.D. Course. Motivated to participate and present papers in National and International seminars and conferences. Motivated the faculties to publish paper in different journals and also to enroll for Minor and Major Research Project. Interdisciplinary seminars are made. Review meetings with HODs and students on teaching learning evaluation were organized and necessary action taken for improvement . Faculty Development programmes organized. To fulfill the main objectives of education reasoning, Psychomotor and emotional learning of the students the department of Psychology organized an Extramural talk on RELIEVING STRESS ON THROUGH HUMOUR.

Accreditation : Formation of revised IQAC. Preparation of AQAR and Criterion wise Filling. Feedback were collected from the stake holders. Regular meetings of IQAC were held towards quality improvement .

Overall Activities : Value based classes were taken, yoga classes were conducted by the trained teachers, skill and career counselling programmes were organised. Cultural sports and academic competitions were held for the students. External Eminent Resource persons were invited to guide the students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To observe National and International Days	International Yoga Divas was observed on 21st June. Foundation Day was

	<p>celebrated on 10th August. 74th Independence Day was observed on 15th August. Raksha Bandhan was celebrated by Prajapita Brahma Kumaris by tiding Rakhi on wrist of each student and staff. Teachers Day was observed on 5th September. Vigilance Awareness week was observed from 28.10.2019 - 02.11.2019. Birthday of Bhagavan Sri Sathya Sai Baba was celebrated on 23rd November. Department of Political Science observed the Constitution Day on 26th November. Cultural week organized by Cultural Committee in the month of November, where students participated in various competitions. Students participated in many indoor and outdoor games in the month of December. YRC and NSS observed the World AIDS Day on 1st December. Human Rights Day was observed on 10th December. A Workshop cum Training Programme on Gender Sensitization was organized on 24th December. National Voters Day was celebrated on 25th January. YRC induction Programme was conducted where debate, slogan, painting competitions among students were held. Around 56 students were participated.</p>
Collection of feedback from stakeholders	A feedback committee was formed consisting of members and IQAC coordinators. The members prepared the feedback form and distributed it to all departments and informed to furnish it by the end of February. The feedback from the parents are collected during the time of parent teacher meeting.
Green Initiatives towards waste management	Construction of compost pit, placing of dry and wet waste dustbins in campus and canteen.
To plan for the Academic, Administrative Audit	External Academic and Administrative Audit Completed
To plan for the Green and Environmental audit	Completed
To organise departmental seminars/conference and workshop	Conducted extra mural seminar, IQAC seminars and workshops which provide a platform for students and faculty members to interact with eminent personalities and this helped in enriching the intellectual understanding of the students in their subjects.
To Monitor the Progress of research work through college research cell	A research cell/committee was formed which records the number of publications by the faculties in peer journal, UGC journal, number of field

	studies & project work conducted.				
To introduce certificate course to enhance the skill of employability among students	Certificate course on Microsoft office, Floriculture were introduced.				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">Name of Statutory Body</td> <td style="width: 50%; text-align: center;">Meeting Date</td> </tr> <tr> <td style="text-align: center;">Governing Body</td> <td style="text-align: center;">22-Jan-2020</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing Body	22-Jan-2020
Name of Statutory Body	Meeting Date				
Governing Body	22-Jan-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	25-Feb-2009				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	26-May-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	To provide all vital information regarding admission, examination, holidays, timetable and different observations days, the college deploys a Management Information System. Online applications are invited in SAMS portal for UG level admission of the students in a stipulated time period of time. After application received validation, Selection and Admission is made. Once Admission is over regular classes are taken. But unfortunately, due to COVID 19 pandemic online classes were taken by the teachers. Online examinations are conducted for students of final semester. The admit card for the said examination can be downloaded from the portal. The formfill up can also be done in onlinemode. Edispatch system which is a part of eGovernance of Govt. of Odisha which is adopted for Official communication. Finance automation is facilitated through Public Finance Management System (PFMS) and IFMS.				

Students Parents are connected through emailing system and WhatsApp. Feedback form is developed for getting overall information from the stakeholders about the functioning of the institution in Academic/Administrative/Hostel/Library/Sports. The library is fully automated, biometric attendance system is installed, CCTV installed in the college campus especially in different classroom, office, exam Section including the campus for surveillance. The HRMS Odisha is a digital portal designed for Govt. employees. They can access their salary slips, loans, information of all deductions like GPF, NPS. One can download the payslip of self. The HRMS plays a vital role in the disbursement of Salary. HRMS provides the complete account of employee service book, leave account, loan account, salary account, PAR more on login.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

To ensure successful curriculum coverage faculty maintain and record the daily progress of the lesson plan and progress register. The College believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. The three years Degree Course leading to the Bachelors Degree in Arts/ Science (U.G. Programme) under the Choice Based Credit System was adopted by our Institution from the year 2016-17. The CBCS provides an opportunity for the students to choose Elective/Skill Based Courses which helps for the holistic development of the students. ? The course structure provides an evaluation process which comprises grade system. ? The semester system provides flexibility in designing curricular and assigning credit based on the course content and teaching method. ? From the design, planning and implementation there is a methodical approach in the effective, implementation of the curriculum. ? For effective academic delivery, the faculty members modify the classroom environment by using, computer projector. ? To make education learners centric, innovation in learning is essential. ? Hence focusing on the changing scenario in education, the faculties mostly encourage the students to participate in seminar, preparing project, assignments, quizzes and oral discussion. ? The mentor- mentee system has been developed to facilitate hassle free academic programme and effective teaching & learning. ? Regular updates regarding changes or modification of curriculum is received from the University through letter and E-mail. ? The online examination for the U.G. Final year students has been introduced due to COVID-19 pandemic.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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	Introduction	ability/entrepreneurship	Development
Certificate Course in Microsoft Office	00 19/08/2019 21	Focus on employability	Skill Development
Certificate Course on Floriculture	0 11/07/2019 21	Focus on E employability	Skill Development
Certificate Course on Earning Lively hood	0 01/11/2019 21	Focus on E employability	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	M.I.L(Odia,Hindi, English), Home Sc., Hist, Odia, Pol.Sc., Philosophy, Sanskrit, Soc.	05/03/1984
BA	Psychology(Hons)	06/09/1991
BA	Eco, Hist., Pol.Sc.,	21/06/2017
BSc	Math	21/06/2017
BA	Psychology (Elective)	27/07/2016
BSc	Botany, Chem., Physics, Zoology (Hons)	27/07/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ECO, ENG, HIST, HOME SC., ODIA, PHIL., PSY., POL.SC., SANS, SOC.	15/09/2016
BSc	Physic, Zoology, Botany, Chemistry, Mathematics	15/09/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	121	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SPIRITUAL CLASS	12/08/2019	303
SELF DEFENCE	11/02/2020	175
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ECO, ENG, HIST, HOME SC., ODIA, PHIL., PSY., POL.SC., SANS, SOC.	102
BSc	Physic, Zoology, Botany, Chemistry, Mathematics	56
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is collected from the final year student's, faculties, parents and alumni. The Feedback form is just like a questionnaire pertaining different questions regarding teaching skill, administration, syllabus, examination, infrastructure, library facilities, reading room, common room facilities, lab facilities, ICT facilities etc. Then the questionnaire is distributed among the students. To maintain the secrecy about the students they are advised not to write their name and roll number in the feedback form. The feedback form is collected from the students within 10 minutes. So that students can not be biased by any other. After received the feedback forms, analyses is made by inter-changing the department. (For ex- The feedback of Psychology department is analysed by Economics department but not Vice versa). After Final result the feedback of the teachers is provided by individually in a sealed envelop with a signature of the principal and head of the feedback committee. Similarly analysis is made as per the feedback of the students regarding teaching skill, administration, syllabus, examination, infrastructure, library facilities, reading room, common room facilities, lab facilities, ICT facilities. After analysis suggestions for improvement of all these indicators is forwarded to the respective section. All the department gives their requirement to the principal regarding their improvement of their department. Again a committee will consider all these requirements to fulfil the needs as per the budget constraint. Feedback is collected from the parents through a questionnaire in the parent-teachers meeting. The questionnaire pertaining different questions like infrastructure, reputation, safety and security, implementation of ICT tools, staff positions etc. Then the questionnaire is distributed among the parents. The feedback form is collected from the parents within 10 minutes in</p>

order to avoid the biasness. After analysis basing on the frequency of the requisites, the college tries to solve the problems on priority basis. Alumni feedback is collected at the time of issue of certificate. Action Taken: 1. As per the previous year feedback, the repair and renovation of boundary wall has been constructed for the safety and security of girls student. 2. A long pending demand of the students is fulfilled by constructing a smart classroom in Arts Block.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ECO, ENG, HIST, HOME SC., POL SC., ODIA, PHIL, PSY, SANS, SOC.	128	895	107
BSc	BOTANY, MATHEMATICS, CHEMISTRY, PHYSICS, ZOOLOGY	64	528	54

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	511	0	37	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
37	37	65	3	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a very well organised mentoring system at academic, personal and psychological level. The institute has an integrated mentoring system where the faculty acts as a link between students and the institution. At the time of admission every mentor prepares a list of students assigned to her with details of name, class, roll number, contact number and parents details. Commencement of the mentoring system, a meeting was convened by the principal with the proctorial committee. The HODs distribute the proctorial format to all faculty members of their respective departments and collected the information relating to the student's personal as well

as curricular details. In addition, tutorial class and student faculty committee (SFC) meetings are important to facilitate one-to-one interaction between mentor-mentee. In the tutorial classes, the teachers meet smaller groups of students to help them in resolving their - • curricular • personal • academics • career counselling • psychosocial support etc. In these classes students can discuss their academic and discipline related problems without any hesitation. In the beginning of academic session each student allotted a mentor to look after her allround academic development keeping in mind the progression to higher education and placement opportunities. Mentors discuss with parents for giving more attention to their wards while at home. The mentoring committee takes special care for physically challenged students too. Mentors help the students to know about: • university exam pattern • compulsory attendance of 75 in each paper. • how much to write to 10 marks and 5 marks questions and • time management in the examination hall. Hence, our mentoring system acts as a mechanism to improve bond between students and teachers

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
511	37	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
52	37	6	9	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	BANAJA TALDI	Lecturer	BRIJ LOK SAHITYA-KALA-SANSKRUTI ACADEMY
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ECO, ENG, HIST, HOME SC., POL SC., ODIA, PHIL, PSY, SANS, SOC.	6TH	03/09/2020	30/10/2020
BSc	BOTANY, MATHEMATICS, CHEMISTRY, PHYSICS, ZOOLOGY	6TH	03/09/2020	30/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College is affiliated to Rama Devi Women's university, Bhubaneswar and follows

all the guidelines of the examinations of the university. At the commencement of the session IQAC under the supervision of Head of the Institution plan the CIE system. Mid-Semester examination in all discipline for all the papers are conducted, which have the provision of 20 marks per paper in all non-practical subjects and 15 marks for practical subjects. In addition, the institute has introduced different measures for student's improvement. They also • Group Discussion • Monthly Test • Two Assignments • Quiz Test • Surprise Test • Class Presentation • Seminar Presentation The CIE system is performed by every department carefully and seriously. At the beginning of system, students are informed about the syllabus and evaluation process. Whenever there is a change in the evaluation method as per the direction of the university, all the faculties are communicated by circulating the direction of the university most care is taken by the faculties to increase the performance of the students. The students are apprised of their strength and weakness and given proper guidance for further improvements by the faculty. The IQAC more for the evaluation process in its meeting and provide suggestion for the improvement of the students. Students are encouraged continuously to study sincerely for better performance. The institute has a examination committee to carry out the internal assessment and the semester exams effectively. It has framed guideline for conducting CIE in line with the calendar of the affiliated university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institute prepares its own academic calendar for various programmes which follow the timeline/ guidelines and academic schedule of Rama Devi Women's University. As a norm Academic Calendar is prepared in the beginning of the academic year in consultation with the H.O.Ds of the College. The academic calendar was prepared and followed for conduct of examination and other activities co curricular activities. The Academic calendar is displayed in the College Notice Board and also shared with the Heads of Department to ensure proper execution. Considering the academic calendar, each department functions according to the teaching plan prepared at the department level. Utmost initiatives are taken to follow the calendar and to undertake the scheduled events in the stipulated time. The examination of all three years was conducted by the College on behalf of Rama Devi Women's University. Conduct of examinations included paper setting at University level for all three years and assessment, moderation and declaration of results for 1st year and 2nd year at College level. Examination committee gives a clear picture to the students about the method followed in assessing which reduces student concerns. If the students have any concerns they can approach the examination committee who will guide them down the right path to find the solution or clarification to their problems.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ssscwbsr.org/wp-content/uploads/2022/07/PSO-PO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	PSY., ECO, ENG, HIST, HOME SC.,	102	88	86

		ODIA, POL. Sc., PHIL., SANS, SOC.			
UG	BSc	BOTANY, CHEM, MATHEMATICS, PHYSICS, ZOOLOGY	56	53	95
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ssscwbsr.org/wp-content/uploads/2022/07/SSS-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	245000	98000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day workshop on Peer Pressure in college Campus	English	20/07/2019
One Day seminar on Romanticism	English	12/09/2019
The man and image	PSYCHOLOGY	19/09/2019
Cognitive training for reading disability	PSYCHOLOGY	28/02/2020
Relieving stress through art	Psychology	02/03/2020
Seminar on Sanskrit Diwas	Sanskrit	16/08/2019
Seminar on consumer redressed mechanism	Home Sc	27/12/2019
gopinatha mahanty nka danapani	Odia	28/02/2020
Role of Religion in secular state	Political Science	18/02/2020
Environmental Degadation	Botany	13/11/2019
Gender Studies	Political Science	25/11/2019
Relevance of Gandhism in	Political Science	02/03/2020

Today's world		
seminar on impact of family disorganisation in children	Home Science	26/11/2019
Role of Ramadevi in freedom struggle	History	30/10/2019
Madhsudan Das: A maker of modern Odisha	History	05/03/2020
Seminar on Intellectual Property Rights (IPR)	IQAC	25/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
MOTHOR TERESA NARI GOURAV SAMMAN	Dr. Banaja Taldi	H.R. S.P WARDHA	08/03/2020	Teacher
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
6	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Hindi	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Psychology	1	Nil
International	Hindi	1	Nil
National	Botany	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Philosophy	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Null	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Null	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	0	0	0
Presented papers	1	0	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
CAMPUS CLEANING under SWACHH BHARAT	SSSCW	25	89
WORKSHOP	SSSCW collaboration with BMC, BCCL, UNFPA	35	95
INTERNATIONAL YOGA DAY	YRC	30	74
CELEBRATION OF RAKHYA BANDHAN AND MOTIVATIONAL TALK BY PRAJAPITA BRAHMAKUMARIS ORGANISATION	PRAJAPITA BRAMHAKUMARIS	30	68
PITRU-MATRU PUJAN	SSSCW	28	89
VIGILANCE AWARENESS WEEK	SSSCW	31	80
CELEBRATION OF BIRTHDAY OF SRI SATHYA SAI BABA WITH NARAYAN SEVA	SSSCW	35	392
CAMPUS CLEANING	NSS	11	40

PROGRAMME			
OBSERVATION OF CONSTITUTION DAY	SSSCW	30	54
CYBER SECURITY TEACHING - AWARENESS PROGRAMME BY INSTITUTE OF CYBER TECHNOLOGY	SSSCW	26	55
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Cultural Activity	Award	University level and syndicate Bank	14
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACHH BHARAT	SSSCW, BBSR	CAMPUS CLEANING	25	89
Nari Surakhyare aain ra Bhumika	SSSCW COLLABORATION WITH SMART BHUBANESWAR, BMC, BCCL UNFPL	WORKSHOP	35	95
YRC Programme	YRC	INTERNATIONAL YOGA DAY	30	74
NSS PROGRAMME	SSSCW	PITRU MATRU PUJA	28	89
IQAC	SSSCW	VIGILANCE AWARENESS WEEK	31	80
SWACHHA BHARAT	SSSCW	CAMPUS CLEANING	11	40
IQAC	SSSCW	OBSERVATION OF CONSTITUTION DAY	30	54
IQAC	SSSCW	CYBER SECURITY AND TEACHING AWARENESS PROGRAMME BY INSTITUTE OF CYBER TECHNOLOGY	26	55
NSS PROGRAMME	NSS UNIT	TRAFFIC AWARENESS PROGRAMME	32	78

IQAC	SSSCW	AWARENESS AND CAMPAIGN TRAINING ON ORTPS	30	51
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	000	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
FIELD TRIP	VISIT TO ZOOLOGICAL PARK (ZOOLOGY DEPT)	NANDANKANAN	26/11/2019	26/11/2019	13
FIELD TRIP	BOTANICAL GARDEN	NANDANKANAN	27/11/2019	27/11/2020	15
FIELD TRIP	PROJECT WORK	MISSION ASRA	23/12/2019	23/12/2019	32
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bionic properties ltd, Baramunda, Bhubaneswar	24/07/2018	Internship	62
Panchavati Seva Charitable Trust, Bhubaneswar	18/07/2019	Social Activities	46
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5640438	494526

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SMILE	Fully	6.0.1	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13477	123418	0	0	13477	123418
Reference Books	2211	32115	0	0	2211	32115
Journals	26	4420	0	0	26	4420
Others (specify)	1240	0	0	0	1240	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	17	1	1	1	10	4	1	100	0
Added	2	0	0	0	0	0	0	0	0
Total	19	1	1	1	10	4	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5306362	390915	334076	103611

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maximum importance has been given to prepare the policies and the procedures maintaining and utilizing physical, academic and support facilities. The policies are - - Renovation of the infrastructures. - AMC to be paid for ICT and Aqua guard. - Ac and Almiras to be purchased. 1. Maintenance of Physical facilities like electrification works of the newly constructed class rooms of the science block was done. The physics laboratory was repaired. The ceiling in the wall of chemistry laboratory and Botany Laboratory was done. The repairing work was done by the college development fund CDF with the approval of the college construction committee and President of G.B. 2. Academic facilities: There are 07 laboratories in the college which are well equipped and cater the needs of the students of science departments as well as social science departments having practical components. The same were upgraded from time to time with the supervision of concerned head of the departments. Some almiras and ACs were purchased for the institution with the approval of the members of the purchase committee. 3. Support facilities: It involves facilities like Library, Laboratories, Playground, Computer Lab., Hostel, Canteen, Meditation Hall, 24 X 7 security system, Cycle Stand etc. There is also a SAMS lab in our college which works very well during online admissions. 4. Library: The library is partially automated so far as graduate course is concerned. It is headed by Asst. Librarian. Library attendant and bearer manages the day to day activities. The students issue library books through their library card from the library. Each year some books are purchased for each departments according to the requirement. 6. Sports:-The institution has its own playground and the physical education teachers looks after the sports activities being performed by the students in every year. Each year Annual sports are conducted. Apart from the college activities it permits the nearby schools and various social organization to conduct their sports activities in the college playground. 7. Computer facilities:- The Computer lab with 09 computer is used for IT, Physics and mathematics students. The college is partially wi-fi enabled. Online admission takes place under the agency of SAMS of the Government of Odisha.

<https://ssscwbbsr.org/wp-content/uploads/2022/07/4.4.2.-2019-20.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	Student AID	8	9000
Financial Support from Other Sources			
a) National	Post Matric Scholarship	12	81887
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SPIRITUAL EDUCATION	10/08/1981	308	All the dept. of Arts Science
SELF DEFENCE	11/02/2020	154	Biswadarshini Supkar Manasi Behera Puja Sethi (Instructor)
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career Counselling	123	23	16	12
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
13	13	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	04	84	5
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2019	60	B.A./B.Sc.	Eng, Eco, Hist, Home.sc., Odia, Psy., Pol.sc., phil., sans., soc., Math, Bot., Chem., Zoology, physics	RDWU, SOA, UU, IGNOU,	M.A. M.Sc., B.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ESSAY	COLLEGE	34
DEBATE	COLLEGE	27
DRAWING	COLLEGE	15
DANCE COMPETITION	COLLEGE	20
FLOWER COMPETITION	COLLEGE	8
COOKING COMPETITION	COLLEGE	11
SLOKA CHANTING	COLLEGE	6
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	00	Nil	0	0	00	00
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Representative (SR) is an indispensable part of Academic and Administrative bodies/committees of our institution. They actively represent in the College, IQAC. Library Committee, Admission Committee, Sports Committee, Annual College Social Committee, Annual Cultural Committee, Seminar Committee, Grievance Cell and other subcommittees. The institution selected student representatives from different class on the basis of their marks for the formation of student representative committee (SRC). The students securing the highest mark with Co-curricular activities will be the secretary and the representatives will be treated as the member of the committee. These

representatives act as a bridge between principal and the students. They actively participate in College cleaning Programs with NSS. They motivate and encourage the students to take part in all the Enrichment activities organized by the college throughout the year. They help the teaching staff of the college to organize departmental seminars/Workshops/Special Lectures and quiz. The students organize Saraswati Puja, Ganesh puja, Independence Day, Republic Day etc. in the college under the leadership of Students Representatives. The IQAC in our institution is an administrative Body, responsible for all quality matters. There is a provision of students representations in the formation of IQAC. The Student Representative Committee plays an important role by actively participating and providing suggestions for overall improvement of the academic ambiance and to build the culture of excellence.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

354

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni held a medical camp on dated 7th August 2019 and also both Alumni and college students performed a cultural programme. At the end of the meeting a vote of thanks was given by the Administrative Bursar.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

It ensures participative management college at all levels. Principal in consultation with other faculties has formed many different committees. The committees that are formed to plan and implement administrative, academic and student related activities are: Admission Committee, Examination Committee, Budget Committee, Purchase Committee, Library Committee, Sports Committee, Cultural Committee, Construction Committee, Anti-Ragging Committee, Students welfare committee, grievance cell, Calendar Committee, Magazine Committee etc. All the administrative and academic policies and plans are framed basing on the unanimous decision of the GB, Principal and staff. The college adopt flexible attitude while forming committees to ensure the involvement and exposure of faculty to various affairs of the college. Following are the two decentralized practices adopted by the college. They are 1. Construction Committee - The committee is constituted of 7 members under the chairmanship of the head of the institution to identify, plan and monitor every details relating to construction starting from quotations/tenders till the end of the construction. The committee is empowered to decide any construction and renovation work of physical infrastructure. 2. Calendar Committee - The committee is constituted of 4 senior faculties under the chairmanship of the Principal. The function of the committee is to prepare academic calendar of the college which shows all the activities, facilities, course details and other important information for the students. The committee along with the IQAC also prepares the non-negotiable academic calendar.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	<p>The college motivates the faculties to participate in seminars, conferences, refresher and orientation programmes at State and National and International level. The college also supports its faculty for applying and submitting minor and major research project. They are provided with various facilities such as free internet access, augmentation of the laboratory and library facilities etc. by the college. It encourages its staff to engage in interdisciplinary and interdepartmental research activities. Teachers are encouraged to acquire higher qualification like Ph.D., D.Litt. and to participate and present their paper in National and International conferences for which they are given DL. Currently the college has thirteen Ph.D. holders and one teacher awarded D.litt.</p>
Examination and Evaluation	<p>Online platforms are used both credit mid-sem and annual examination. The choice based credit system has been adopted by our institution. It is different from conventional education system which produces young minds lacking knowledge, confidence, values as well as skills. The courses can be evaluated following the grading system which is better than the conventional marks system. Candidates for Bachelor of Arts and Science shall be require to appear at all six semester, Examination. In each semester shall be two types of examinations for students of each stream. 1. Mid-semester Exam 2. End- semester Exam The Examination coordinator takes care fo the smooth conduct of all the exam. The Examination Committee also cooperate the exam coordinator in all respect. The Principal supervise the total system of the examination. The examination procedures of the institution have a well-established and efficient continuous evaluation system with different types of assessments spread through the duration of each</p>

	<p>semester. The process related to the conduct of examinations, declaration of results are controlled and monitored by the rules and regulations of the Rama Devi Women's University as per the restrictions of Covid-19 pandemic.</p>
Admission of Students	<p>Admission in the college are done through the SAMS admission system on online mode. Admission of 3 Arts and science students is carried out through E-Admission process under SAMS(Student Academic Management System) as per DHE Odisha.</p>
Industry Interaction / Collaboration	<p>Different organizations in various sectors were invited by the Career Counselling Cell of the college for employability of the students.</p>
Human Resource Management	<p>High focus on research, overall employee wellness and healthy environment was built. Overall satisfaction among employees is indicative of fairly good practices. The college has adopted various method to evaluate the performance of the faculty. The function of various bodies take important decision on finance, construction, renovation, maintenance etc. The service rules, procedures, recruitment and promotions are as per the eligibility criteria by the UGC and Higher Education, Govt. of Odisha. The administration of the college intends to undertake activities and programs for the enrichment of available human resources.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The Library is fully Automated. The hostel, community, canteen, classroom, laboratory, Lavatory, generator, public addressing system etc. are available in the the college. i. Every year Text and Reference books are purchased for Library and seminar library for each department. ii. Journals, competitive magazines and newspapers necessary for students are available. iii. Reading room. iv. Fire Extinguishers v. CCTV</p>
Teaching and Learning	<p>The institute is affiliated to R.D. University. The students are given freedom of choosing inter disciplinary subjects under elective courses and skill enhancement course. The teaching and learning schedules are strictly as per the academic calendar notified by the R.D. University. The traditional classroom teaching is supplemented by regular class, group discussion,</p>

projects, seminar etc. The institute promotes rewards and facilitates meritorious students and provides mentors to each and every mentee. The institute organizes induction programmes for freshers both at college level and department level. The facilities in the college and the scope of the subjects being learnt are introduced in these sessions. These processes help as a base for monitoring the future progress of the students. The use of other teaching methods in the group discussion test exams, debates, field visits assignments are also used. Our college starts with prayer. Participation of the students, teacher and other staff members in the college prayer is compulsory. A special feature of the college is holding of the spiritual education classes once a week. The aim of these classes is to develop moral and spiritual values of students.

Curriculum Development

Our college follows the curriculum which is prepared by the Rama Devi University. Since the Institution is affiliated to Rama Devi University it doesn't have strategy of its own. However the faculty members play an indirect role in their capacities as member of Board of studies to suggest and amend the syllabus in their respective Board meetings. The Institution focuses on developing new paradigms and inculcating national values for holistic development of the students. The teaching, learning and evaluating schedules are strictly as per the non-negotiable academic calendar. The Institute has well qualified, dedicated and experienced faculty. The traditional classroom teaching is supplemented by regular test, group discussions, projects, seminars. The Institute promotes, rewards and felicitates and facilitates meritorious students (mentee). The entire approach is student centric. For well planned curriculum delivery, lesson plan file prepared by every faculty member before commencement of semester. As per the lesson plan the contents are delivered to the students and it is monitoring. For well planned curriculum delivery, lesson plan file prepared by every faculty member before commencement of semester. As per the

lesson plan the contents are delivered to the students and it is monitored by the head of the departments. Internal tests are conducted to evaluate the performance of students. At the beginning of each academic session, college prepares its proposed academic calendar. Time table committee designs time table for U.G. as per the University norms. Besides the use of other teaching methods like group discussion, test exam, debates, field visit, Assignments are use for effective curriculum implementation. The faculty members of the college attend workshops and seminars from time to time. The faculty members are actively engaged in evaluation process. Every year Principal addresses students who are new entrants in their first year of study. Principal motivates students to participate in co-curricular and extracurricular activities which are arranged in the college every year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The examinations are filled online and details need to be submitted in both hard and staff copy. Under the CBCS method of examination introduced and marks of mid semester are submitted to R.D.W. University through online portal. All type of programmes including registration of students, verification of students, registration cancellation, compilation and declaration of results.
Planning and Development	The college is cashless. Employee salary is prepared through IFMS, GIS, GPF, College received UGC grants through PFMS. Service book yearly increment of the employees and service verifications are made through HRMS. Each teacher is provided with HRMS ID and pass word to check their service profile.
Administration	The college authorities can exercise full supervision of all service modules in the office through internet. The principal liaises with governing body members through email. Fully automated, cureless office with 24x7 internet facility. The college office is linked through internet with principal's office for online supervision by the

	management.
Finance and Accounts	The accounts of the institution are maintained through Tally software. The most financial transaction of the govt. and the salary of the staffs are done through the cash less transactions. All accounts of the college are being audited by local fund audit, Govt. of Odisha in every end of financial year.
Student Admission and Support	Student admission is carried out through the SAMS with online support provided by the Institution. The Principal makes action plans in consultation with faculty members to review of outcomes from the implementation of action plans through meetings with functional committees and makes necessary changes in action plans if required.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Mrunmayee Ratha	International conference on ISDSI	Nil	0
2019	Dr. Santa Misra	Nil	Nil	0
2019	Dr. Mrunmayee Ratha	International conference on Gandhis Ideal and practices as instrument to social change	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	SAMS TRAINING	03/07/2019	03/07/2019	Nil	2
2019	Nil	CAPA Training	20/12/2019	20/12/2019	1	1

2019	Computer Training on Microsoft Office	Nil	27/11/2019	27/11/2020	18	6
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Gender Studies	2	06/12/2019	19/12/2019	15
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, GPF, GIS, NPS	EPF, GPF, GIS,	SCHOLARSHIP, CASH PRIZES, FOR SCORING HIGHEST MARKS IN UNIVERSITY EXAMS

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Yes, Auditing is an important part of the functioning of college. All the expenses made by the college and by its different units were audited by the local fund Audit, Govt. of Odisha at the end of every financial year regularly. The Audit report is uploaded by a chartered firm. The internal audit was conducted by the Principal and Accounts Bursar at the end of every month and every year.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
philanthropies	10050	Student Welfare
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6.4.3 – Total corpus fund generated

1144661

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KIIT University	Yes	Principal, IQAC
Administrative	Yes	KIIT University	Yes	Principal, IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher Meetings were organized atleast twice a year with the main objective to create a common platform where parents and teachers come together to discuss students performance and device ways to enrich their learning experience. Parents mostly extend their supportive hands Suggestions regarding academic and administrative reforms Heartily welcomed and implemented.

6.5.3 – Development programmes for support staff (at least three)

SAMS training programme, for the smooth conduct of admission process. CAPA training programme, for the smooth maintenance of Accounts. Awareness Training Programmes on spiritual and ethical values are organized. Computer Training Programme for faculties.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Certificate Course on Microsoft Office, Floriculture and Earning Livelyhood have been introduced. 2) External academic audit was conducted. 3) External Administrative Audit was conducted. 4) External Environment and Green Audit 5) Faculties are encouraged for pursuing their Higher Degrees in M.Phil/Ph.D./D.Litt. 6) FDP organized. 7) Gender sensitization workshop cum training programme organized by IQAC.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	GENDER SENSITIZATION WORKSHOP CUM TRAINING PROGRAMME	24/12/2019	24/12/2019	24/12/2019	98
2020	A SEMINAR ON COGNITIVE TRAINING FOR READING DISABILITY	18/02/2020	18/02/2020	18/02/2020	100
2020	A WORKSHOP ON HOW TO CRACK CIVIL SERVICE EXAMINATION	15/01/2020	15/01/2020	15/01/2020	95
2020	SEMINAR ON	25/02/2020	25/02/2020	25/02/2020	97

	IPR				
2019	CERTIFICATE COURSE ON FLORICULTURE	11/07/2019	11/07/2019	11/07/2019	32
2019	CERTIFICATE COURSE ON MICROSOFT OFFICE	19/08/2019	19/11/2019	19/11/2019	57
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
"Gender Sensitization programme"- talk by Smt. Namrata Chaddha, Jyotirmayee Acharya Smt. Rajalaxmi Dash	23/12/2019	24/12/2019	55	Nil
"Empowerment of Women"- talk by Smt. Gitashree Mohanty	06/07/2019	06/07/2019	48	Nil
International Womens Day	08/03/2020	08/03/2020	115	Nil
self Defense	11/02/2020	13/03/2020	382	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
This year special instruction has been given by the authority to the student sand staff to switch on the power only when required. LED lights have been installed in various departments, hostel and the campus for less consumption of electricity. CFL bulbs are used in various places.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	18/11/2019	1	Conducted Rally on prevention of plastics and cleaning the campus	Cleanliness	40
2019	1	1	20/11/2019	1	Cleaning of nearby Sathya Sai Temple and Plantation of trees adjoining college boundary	Cleanliness plantation	70
2019	1	1	23/11/2019	1	Slum children are invited for prasad sevan "Narayan Seva" on Sri. Sathya Sai Baba's birthday.	Value based spiritual activity	50
2019	1	1	10/12/2019	1	Awareness programme for observing "Human Rights Day"	Awareness for Human Rights	50
2020	1	1	22/01/2020	1	Medical Camp	Health check-up	69

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<p>"Role of Family in developing Human Values" - A talk by Sri. Rajani Kanta Das</p>	<p>23/11/2019</p>	<p>A family is a unit of parents and the children. Social standards and customs defined by a family provide the emotional and physical basis for a child. Values developed by a family are the foundation for how children learn, grow and function in the world. These beliefs, transmits the way of life a child lives and changes into an individual in a society. Values passed down from generation to generation make up a family values. It answers the basic question of how one want to live the family life. Family values enhance the character and turns the children to be good human being.</p>
<p>"Business Ethics"- A talk by Smt. Debolina Senapaty</p>	<p>24/11/2019</p>	<p>Business Ethics is the study of appropriate business policies and practices regarding potentially controversial subjects including corporate Governance, Bribery, corporate social responsibilities. It is a practice that determines what is right, what is wrong and what is appropriate in the workplace. It is often guided by laws and these principles keep companies and individuals from engaging in illegal activities. The seven business ethics are politics without principle, wealth without work, commerce without morality, knowledge without character, science without humanity, pleasure without convenience, work without</p>

		sacrifice. Business ethics examines ethical principles and moral ethical problems that can arise in a business environment.
"Role of prayer in everyday life" - A talk by Smt. Geeta Shree Mohanty	04/01/2020	Prayer is the act of surrendering oneself to God. It helps a person to grow out of his own limitations, helplessness, and a sense of insecurity. We surrender ourselves to the feet of the Lord realizing that it is the only way to touch the universal consciousness. The importance of prayer in our daily life should never be underestimated.
NLAP Programme" organised by Coir Board, Odisha	18/02/2020	It provides better understanding to students about self-empowerment and entrepreneurship, instills the sense of entrepreneurship among the young blood of nation

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of International Yoga Day	21/06/2019	21/06/2019	74
Celebration of Rakhsa Bandhan Motivational talk by Prajapita Brahma Kumari Organisation	15/08/2019	15/08/2019	68
Pitru-Matru Pujan	14/02/2020	14/02/2020	89
Vigilance Awareness Week	28/10/2019	02/11/2019	80
Celebration of birthday of Sri. Sathya Sai Baba with Narayan Seba	23/11/2019	23/11/2019	392
Observation of Constitution Day, a tribute to Dr. B.R.Ambedkar	26/11/2019	26/11/2019	54
Cyber Security and Teaching", awareness programme by Institute of	03/12/2019	03/12/2019	55

Cyber Technology			
Awareness and campaign training on ORTPS	13/01/2020	13/01/2020	51
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Plantation of trees. 2) Plastic free environment. 3) Use of LED bulbs. 4) Restriction on heavy vehicles. 5) Rain Water Harvesting. 6) Restriction on unnecessary use of electricity and water consumption. 7) Avoidance of Land pollution.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Love thy Fellow being Educating slum children involves helping them to acquire knowledge, skill and attitude in specific areas of need. The teaching of slum children should be planned according to the need and the local situation before we embark on any teaching. Aims and Objectives: Early childhood education lays a foundation for lifelong learning. As education has been proved to be a key to escaping the cycle of poverty across the world, slum education plays a vital role in nation building. Practices: Year No. of activity Date Duration Name of Initiative No.of Participation 2019 1 18.07.2019 1 hr Story telling 21 2019 2 15.08.2019 1 hr Alphabet learning class 26 2019 2 12.09.2019 1 hr Music class, Dance class 28 2019 1 26.09.2019 1 hr Health checkup by Dr. Bipin Bihari Mohanty 30 2019 2 07.11.2019 1 hr Math calculation Yoga practices 35 2019 2 24.11.2019 1 hr Music class Dance class 23 2019 1 22.12.2019 1 hr Veda Chanting 31

Problem encountered: • As the most of the slum children are slow learner, it became difficult on the part of the student to teach them. • Majority of the slum children sufferer from malnutrition. • A common problem of home violence (verbal/physical) affects their mental health. • In slums as both the parents are daily wage earner or domestic helpers, their children are left unsupervised and girls are loaded with house hold responsibilities that results in poor education. Best Practices - 2 Title of the Practice- Sai Gurukul - Open Air Class Room The word Gurukul was so much an integral feature in the life of the people in ancient India. As regards the period, there is no exact proof when did the tradition get into the system of early society to lay pave the foundation of the history of education and culture of this great nation. We hear the term frequently being used during latter Vedic period, in the era of Ramayan Mahabharat, during Mauryan time before. The period of the Guptas was no exception too. So rich scientific was the system. There were number of branches of Gurukuls that emanated from Rishis of those periods. Great eminent rishis like Vasistha, Viswamitra, Bharadwaja, Sandipani, Bhrigu and Valmiki to name a few and their Ashramas as a matter of fact were the cultural epicentres for imparting education on one hand and helping the king on the other to frame rules of benevolent administrations. In fact, the importance of Gurukulas was felt immensely. In 4th century B.C Taxsila which had the status of a university was the highest centre of learning in the whole of Aryabrata. Many scholars including great Vishnu Gupta otherwise known as Kautilya or Chanakya were the products of Taxsila. During 5th -13th Century AD, Nalanda was Worlds top most university to be the star attraction as an institute for learning research. The development of education system in India owes a lot to Gurukulas. Having said that, the values of such a process, well thought out beautifully captured in scriptures got a deliberate beating by the Muslim the British rulers alike who wanted a systemic decimation of the same. Objectives: An outdoor classroom is a space for children to interact with the natural world through play based and multi-sensory activities. Its goal is to increase the quantity quality and

benefits of outdoor experiences for children. • Learning outside improves attitude to learning. • It creates a more active imagination. • Children who spend on learn things outside are happier than those who stay indoors. • It helps teachers crate exhaustion for learning I provide a real-world context and expose students to a range of STEM career. • Students who experience learning outside the classroom benefit from increased self-esteem and become more engaged in their education. • To motivate the students through positive externality. Evidence of Practices: • This practice has been introduced in the session 2019-2020. The first class in open air started on 05.11.2019. As it was a winter season students got interested in attending this class in large numbers. • Students learnt to be nature friendly • The students were no doubt made to learn in the traits of their interest but they were also taught to be good human beings to have compassion empathy as inseparable parts of their living. • Away from home, the students were taught how to be self-reliant under hardship. They were also asked and given scope to develop thoughts full of originality. • 'Sai Gurukul' is an open-air classroom based on the garden under the shadow of trees in part of this college building. • Classes for all the years are allotted in 'Sai Gurukul' on a regular basis. Sometimes even meeting with small number of people are also conducted in Sai Gurukul. • Flexible classroom is also scheduled during rainy season or rainy weather. Students show keen interest in studying during that period rather than the classrooms. They capture the knowledge is much better way as the natural environment provides them a soothing and enchanting atmosphere to read study. Thus, during the leisure time students enjoy their study in the Sai Gurukul. Problem Encountered • During Rainy Season or Rainy Weather. Classes are note taken in the Sai Gurukul. Move of 'Sai Gurukul' classroom with roof should be constructed in the institution. • Teaching process is sometimes disturbed by interference of files and poisonous insects because of plants and trees. • Teachers faced problem while teaching in unfavorable climatic condition.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ssscwbsr.org/wp-content/uploads/2022/08/2019-20-best-practices-new.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of this institution is to mould and empower students in the pursuit of knowledge, values and social responsibilities and help them achieve excellence in various fields there by preparing them to face challenges. Sri Sathya Sai College for women is an institution has some clear visionaries and principles which have been stated in the prospectus of the college. Equity excellence and expansion in the field of higher education is the vision of the college. Equity means providing equal opportunities of Higher Education to all irrespective of race, class, sect and religion . 1. Our college caters to the education expectation of 1st generation students residing in nearby slums thus making them skilled, responsible, discipline and socially conscious citizens. 2. The college aims to deliver an exceptional academic excellence and to make significant contribution to society on the whole. 3. The campus is ever vibrant with opportunities galore to nurture talent, build competency and confidence among students to face any challenge in life. 4. The college is known for its rich vedic heritage, traditional values and Indian culture 5. The distinctive area of the institute is socio-economic upliftment of rural students through quality education. 6. Since the establishment of the institute, it has successfully been marching ahead and taking efforts endlessly for the betterment of socio economically backward section of the society. 7. We help the students to imbibe the traditional along with new technology. 8. The

institute has been playing a pivotal role in the development of such students through the means of education. 9. As it is a womens college emphasis is given on the students physical, mental and emotional well being. 10. The college vibrates with Satya Sai's teaching like "ABC- Always Be Careful" and 3D-Duty, Devotion and Discipline"

Provide the weblink of the institution

<https://ssscwbsr.org/wp-content/uploads/2022/07/distinctiveness-19-20.pdf>

8.Future Plans of Actions for Next Academic Year

1. Preparation of Academic Calendar for the session 2020-21. 2. Induction cum Orientation Program for 1st year students. 3. Collection of feedbacks from Student, Parents, Teachers and Alumni. 4.Enhancing the quality of teaching learning and evaluation. 5. To facilitate and updation of knowledge and use of technology, by students and faculty. 6. Office automation. 7. To facilitate faculty exchange program with other academic institution. 8. To foster and strengthen relationship with the Alumni. 9. To introduce job oriented and skill based courses. 10. To Give additional thrust to campus placement initiative. 11. To apply for opening of new Hons. subject. 12. To construct more smart classroom. 13. External Academic Audit, Green Audit, Administrative Audit, Environmental Audit, Energy Audit are to be conducted. 14. Organization of seminars, workshops by the IQAC to promote the quality improvement strategies in curricular and extra-curricular activities. 15. Skill and career counselling training program to be organized. 16. To Organize inter-college sports meet. 10. Pursuing for an Auditorium. 11.Upgradation of library. 17.Organizing students and faculty exchange program with reputed institution. 18. MOU to be signed with renowned organizations.