

**OFFICE OF THE PRINCIPAL**  
**SRI SATHYA SAI COLLEGE FOR WOMEN, BHUBANESWAR**  
**NOTICE**

MEMO: 22/25

DATE: 15/01/25

The following distributions of duties among the staffs for the 44<sup>th</sup> Annual Athletic Meet to be held on 17<sup>th</sup> & 18<sup>th</sup> January 2025. The staffs are requested to attend the assigned duties to make the event successful. All the staffs are requested not to take any kind of leave and to be present 8.30 AM positively till the end of the programme.

Sl No.	Duties Assigned	Staffs Assigned
1.	In charge of Sports Co-ordinator	Mrs. Saibalini Behera
2.	Members of Sports Committee	Mrs. Saswati Pati Dr. Banaja Taldi Mrs. Nilam Lakra Mrs. Barsha Rani Ojha
3.	Announcement	Mrs. Saswati Swagatika
4.	Staff/ Students Refreshment	Mrs. Jyotsna Rani Pattanaik Mrs. Mamata Sarangi Mrs. Satahrada Mohanty Mrs. Minati Jena Mrs. Dibya Sikha Mahanta
5.	Volunteers	Mrs. Mamata Manjari Nayak
6.	Sound System	Mr. Krushna Chandra Nayak
7.	First -AID	Miss Janaki Soren
8.	Water	Mr. Jatadhari Swain Mr. Tarun Ku. Nayak
9.	Field Arrangement	Mr. Ramachandra Sethi
10.	Geo Tagged Photography & Photography	Mr. Swayanjeet Pattanaik
11.	100 mtr	Mrs. Satahrada Mohanty Miss Nirupama Swain Miss Sunita Naik Mrs. Santwana Mohanty Miss Aparna Patra
12.	200 mtr	Mrs. Mamata Sarangi Mrs. Smita Biswal Dr. Archana Pattanaik Miss Suvashree Mohanty Mrs. Pravati Panda
13.	400 mtr	Mrs. Manini Pattanaik Dr. Snigdha Samadarsani Mrs. Nazmus Sher Miss. Nirupama Swain
14.	4X100 Relay Race	Mrs. Bindulata Panda Miss R.M. Dibyadutta

		Dr. Aparajita Mohapatra Dr. Mousumi Madhusmita Pattanaik
15.	Shotput throw	Mrs. Nilam Lakra Mr. Swayanjeet Pattanaik Mrs. Mamata Manjari Nayak Mrs. Sujata Pahan
16.	Javelin Throw	Dr. Mrunmayee Rath Mr. Sanjay Ku. Rana Mrs. Jyotsna Rani Pattanaik Mrs. Minati Jena
17.	Discus Throw	Dr. Niharika Das Mrs. Satahrada Mohanty Mrs. Mamata Sarangi Miss Aparna Patra
18.	Music Chair	Dr. Swapna Mallick Dr. Prasanta Ku. Pradhan Mrs. Barsha Rani Ojha Dr. Banaja Taldi
19.	Long Jump	Mrs. Bindulata Panda Dr. Archana Pattanaik Mrs. Pravati Panda Miss Suvashree Mohanty
20.	High Jump	Dr. Snigdha Samadarsani Miss Nirupama Swain Miss Sunita Naik Mr. Sanjay Ku. Rana
21.	Fancy Dress	Dr. Swapna Mallick Dr. Niharika Das Dr. Prasanta Ku. Pradhan Dr. Mrunmayee Rath

Memo No. 22(A)/25

Copy to NB/OGF/PGF/SGF/Mrs. Saswati Pati, PET/Mrs. S. Behera (Sports Coordinator) for information.

Date: 15/01/25

PRINCIPAL  
Sri Satya Sai Degree College for Women  
Bhubaneswar

PRINCIPAL  
Sri Satya Sai Degree College for Women  
Bhubaneswar